

To receive a report from the Finance Officer

1. Precept 25/26 Planning

All committees have now met and discussed their budget requirements and reviewed the Town Councils Fee & Charges. A report for recommendations is due to be considered at the Policy and Finance (P&F) meeting to be held on 12th November 2024.

The Full Town Council (FTC) meeting is scheduled for 5^h December when all P&F recommendations for budgets, fee & charges, virements, nominal codes and setting the precept will be agreed. Cornwall Council have set the precept submission deadline for 31st December 2024.

Guidance set by FTC on 4th July 2024, minute nr. 128/24/25 - [To set a precept guide of a maximum increase of 5% for the year 2025/26.](#)

2. Internal Audit 2024/25

Hudson Accounting are due to carry out the internal audit for Saltash Town Council towards the end of November. The conclusion will be reported at the next P&F meeting due on 14th January 2025.

3. Debtors

Below is a list of the current outstanding invoices.

Cornwall Council have sent a remittance advice therefore payment is expected imminently.

All other invoices are either for future room bookings or the invoice is not yet due. There are no areas of concern.

Contact	Invoice Date	Total	Less than 1 Month	1 Month	2 Months & Older	Notes
Cornwall Council	02/10/2024	£175.80	£175.80	£0.00	£0.00	Isambard room booking Oct 24 for Resettlement programme. Note overpayment of £114.20 matched against this invoice
Psychology Associates Ltd	06/11/2024	£131.50	£131.50	£0.00	£0.00	Guildhall room booking 27/11/24
Saltash Bowling Club	04/11/2024	£87.12	£87.12	£0.00	£0.00	Recharge of Water
We Are With You	28/10/2024	£90.00	£90.00	£0.00	£0.00	Maurice Huggins room booking November 24
TOTAL		£484.42	£484.42	£0.00	£0.00	

4. CIL (Community Infrastructure Levy) Neighbourhood Parish Payments

The table below summarises the CIL income received from Cornwall Council, including the latest payment of £1,034.93 (PA21/05336) on 14th October 2024. The total available budget is £14,255.34, which must be spent before the 5-year deadline. The relevant dates are provided in the table for reference.

Date Received	Amount Received	5 Year Deadline	Planning Ref	Planning Address
07/04/2021	£1,395.00	06/04/2026	PA19/09168	Land off 28 Castlemead Drive, Saltash
17/04/2021	£189.06	16/04/2026	PA20/05475	Land Adjacent To Polmear, Homer Park, Saltash, PL12 6HJ
15/11/2021	£385.99	14/11/2026	PA19/09772	Old Churchtown Farm Farm Lane St Stephens Saltash Cornwall PL12 4AR
15/11/2021	£840.00	14/11/2026	PA18/09294	Land On The North Side Of 1 Castle View, St Stephens, Saltash, PL12 4RD
07/10/2022	£2,434.67	06/10/2027	PA21/06948	Land East Of 16 Castle View, St Stephens, PL12 4RD
07/10/2022	£815.63	06/10/2027	PA21/03745	Land South of Old Churchtown Farm Lane, Stephens, PL12 4AR
19/04/2023	£1,372.84	18/04/2028	PA20/10644	12 Sunningdale Road, St Stephens, Saltash, PL12 4BN
19/04/2023	£2,246.66	18/04/2028	PA22/09842	Land East of 62 St Stephens Road, Saltash, PL12 4BJ
19/04/2023	£943.29	18/04/2028	PA21/03745	Land South of Old Churchtown Farm Lane, Stephens, PL12 4AR
18/10/2023	£8.82	17/10/2028	PA20/10644	12 Sunningdale Road, St Stephens, Saltash, PL12 4BN
18/10/2023	£2,246.66	17/10/2028	PA22/09842	Land East of 62 St Stephens Road, Saltash, PL12 4BJ
18/04/2024	£341.79	17/04/2029	PA21/05336	Land West Of The Stables, Farm Lane, St Stephens, Saltash, PL12 4AR
14/10/2024	£1,034.93	14/10/2029	PA21/05336	Land West Of The Stables, Farm Lane, St Stephens, Saltash, PL12 4AR
	£14,255.34			

Note: Funds committed against CIL 4th round Saltash Waterside Improvement Project for £10k.

Members are encouraged to consider how best to utilise the funding received should STC not be successful with the CIL 4th round to avoid the need to return unspent funds to Cornwall Council.

End of Report
Finance Officer